

## Resource Acquisition Program Call for Submissions: Print and Non-Print Resources

### The Project

The Department of Education accepts submissions of print and non-print resources created by provincial authors/musicians/artists which explore the arts/culture/heritage and sense of place of Newfoundland and Labrador.

### Background

As part of *Cultural Connections: A Provincial Arts and Cultural Strategy*, this acquisition program is intended to increase the presence of cultural content in the provincial K-12 curriculum and foster links between artists and cultural bearers and schools.

### Resources

Print materials encompass, but are not limited to: books, texts, and posters. Non-print resources include, but are not limited to: DVDs, CDs, CD Roms, and visual art reproductions. Only products that are shelf ready and available in sufficient quantities will be considered. Materials in the development or production stage will **not** be considered.

### Process

All submissions will be reviewed by committee using the following criteria:

- Contribution to the development of a NL sense of place which is *“a combination of characteristics (natural and / or physical, both tangible and intangible) that make a place unique and helps a person develop perspective of what it means to live at that location”* NL Social Studies Grade 5
- Identification of aspects of Newfoundland and Labrador arts, culture and/or heritage
- Originality
- Production quality
- Support and enhancement of the K-12 curricula
- Subject matter
- Use of conventions that are effective, appropriate and essential to the integrity of the work

### Closing Date(s):

Submissions are accepted on a continual basis but reviewed on a trimester basis in November, February and May of the school year.

### Submissions

Please note that materials submitted for consideration will **not** be returned, unless otherwise indicated and the submission includes a return addressed postage paid envelope. Previously forwarded resources need not be re-submitted. Submissions identified for purchase will be subject to the government's tendering process or via consultation with the sole source. Submitters will be notified of receipt of their submission(s) and, pending review, of its status.

Those interested in submitting resources for consideration should submit: 1) a minimum of two samples per product submission accompanied by 2) a completed checklist template\* and 3) relevant documentation to:

Mary Dinn, Chair, Resource Acquisition Program  
Division of Program Development  
Department of Education  
3rd Floor, West Block  
Confederation Building  
P.O. Box 8700  
St. John's, NL A1B 4J6

**Please note resource review will only be initiated upon submission of complete package.** [2 copies per resource; completed checklist template and relevant accompanying documentation]

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### RAP Submission Checklist

\* On business letterhead, the following information should be indicated:

- Price quote for a single unit of your product(s)
- Product identification number/ISBN
- Title of Product(s)
- Format of Product(s) (CD? DVD? Other)
- Artist's statement, where applicable
- Confirmation as sole source OR supplier(s)/location(s) where it is available
- Contact information (email, phone...)